

Tony Kershaw
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11 February 2021

Performance and Finance Scrutiny Committee

A virtual meeting of the Committee will be held at **10.30 am** on **Monday, 22 February 2021**.

Note: In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

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Agenda

- 10.30 am 1. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
2. **Minutes of the meeting on 3 December 2020** (Pages 5 - 14)
- The Committee is asked to agree the minutes of the meeting held on 3 December 2020 (attached, cream paper).
- 10.35 am 3. **Part I Minutes of the meeting on 20 January 2021** (Pages 15 - 24)
- The Committee is asked to agree the Part I minutes of the last meeting held on 20 January 2021 (attached, cream paper).
4. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance

issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

5. **Part II matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

6. **Response to Recommendations** (Pages 25 - 26)

The Committee is asked to note the response from the Cabinet Member for Finance to recommendations made at the January meeting in relation to the pre-decision scrutiny of Endorsement: Broadbridge Heath Regeneration Scheme.

10.45 am

7. **Requests for Call-in**

There have been no requests for call-in to the Scrutiny Committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

8. **Possible Items for Future Scrutiny** (Pages 27 - 34)

The Committee is asked to review the extract of the Forward Plan of Key Decisions and mention any items believed to be of relevance to the business of the Scrutiny Committee. An update of any relevant changes to the Plan extract will be tabled ahead of the meeting.

Members to mention any items which they believe to be of relevance to the business of the Scrutiny Committee, and suitable for scrutiny, for example raised with them by constituents or arising from central government initiatives.

If any member puts forward an item the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

9. **Date of Next Meeting**

The next meeting of the Committee will be held on 11 March at 10.30 am by virtual meeting. Probable agenda items include:

- Quarter 3 Total Performance Monitor report
- Quarter 3 Capital Programme Performance Monitor report
- Re-procurement of the Support Services Outsourcing Contract – pre-decision scrutiny
- PropCo Joint Venture - pre-decision scrutiny

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 1 March 2021.

10.55 am

10. **Award of Contract: Horsham Enterprise Park Delivery Partner** (Pages 35 - 36)

A report by the Director of Property and Assets regarding the proposal to appoint the development partner for the Horsham Enterprise Park (HEP) project.

The Committee is asked to review the draft decision report attached as Annex A and make any comments to the Executive Director for Place Services ahead of the decision being taken.

Part II

11. **Exclusion of Press and Public**

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated below, and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority).

12. **Part II Annex A and Appendices - Award of Contract: Horsham Enterprise Park Delivery Partner** (Pages 37 - 52)

Annex A and appendices 1 to 5 are included for Members of the Committee only (gold paper).

13. **Part II Minutes of the meeting on 20 January 2021** (Pages 53 - 54)

The Committee is asked to agree the Part II minutes of the last meeting held on 20 January 2021 (attached for Members of the Committee only, gold paper).

To all members of the Performance and Finance Scrutiny Committee